

NPS Quarterly Budget Preparation

1/12th Budget Overview

Attached please find the quarterly budget proposal for July, August, and September 2020. At the request of the Mayor, and consistent with the guidance the City has received from the State, we will be preparing 1/12 budgets for July, August, and September. Hopefully, the fiscal picture will be clear enough by the second quarter to budget for the remainder of the fiscal year.

Although each month reflects 1/12 of our annual budget, please note that the first quarter of the budget presents more fluctuation in spending than we will see in the rest of our annual budget. There are a number of expenses in August and September (related to the opening of school) that do not impact the budget in July.

Per the School Committee meeting of April 28, the budget is based on an increase of 3.5% over last year. Given the current circumstances, and the fiscal uncertainty, we understand that every effort will be made to hold to, and increase that amount.

Building the quarterly budget with an increase of 3.5% allows us to accomplish a number of our short and long term goals. We are also currently preparing a prioritized list of additional expenses we will include should additional funds be made available.

This budget allows the district to accomplish more than just “level services”

- Meets all contractual obligations incurred by the district for the fiscal year.
- Allows the district to move forward without unanticipated reductions in force.
- Addresses the unanticipated special education costs incurred by the district without additional extraordinary support from the city.
- Provides for contracts (and updates) for existing and supplemental software to enhance on-line learning.
- Supports implementing the Later Start initiative at the High School and Middle School in September: Shifts NHS start time by 45 minutes; moves Nock (later) and Molin (earlier) by 15 minutes.
 - *Aligns start/end times at the Nock and Molin schools*
 - *Funds additional NHS needs for implementation including: one additional cafeteria worker; expenses to reconfigure the lunch room for two lunches instead of three; stipends for expanding flex classes; and one full time equivalent teacher. (expected to be split between therapeutic math teacher and computer science teacher)*
 - *Funds additional staff at the Nock and Molin to accommodate the alignment of the schedules including: a .5 assistant principal increase at the Molin (note that the alignment of the schedule means that there will be 900 students occupying the Nock/Molin building); one FTE physical education teacher to allow Nock/Molin PE schedules to align an accommodate increase class size.*

- Implements a therapeutic special education program at NHS. This will expand opportunities to bring out of district placement students back to the district. In addition, the program could serve as a placement resource for other districts in the near future and, thereby, a revenue generator for the district.
- Possible expansion of the NHS Dual Enrollment program
- Implements a significant change in the NHS schedule such as:
 - *Accommodates later start.*
 - *Eliminates non-directed study halls, which do not count as time on learning, and creates directed learning support opportunities for students. For example:*
 - *Offers a regularly scheduled advisory block.*
 - *Provides a placeholder in the schedule to support the future development of a senior internship program.*
 - *Recaptures the time on learning that is lost by unsupervised study halls by providing a block where all teachers are available for student support during the school day.*

These are all significant changes that move Newburyport closer to the innovative vision outlined in the 5-Year Strategic Plan.

Should additional funds become available after July 1, the District will be prepared to add staff where possible, and support other initiatives in world languages, technology and technical support, STEM, and literacy.

Mr. Sean Gallagher
NPS Superintendent

Ms. Nancy Lysik
NPS Human Resource & Finance Manager



5/4/2020

FY21 1st Quarter Proposed Budget

July 2020	\$2,183,125
August 2020	\$1,154,075
September 2020	<u>\$2,804,248</u>
1 st Quarter Total	\$6,141,448



Sean Gallagher and Nancy Lysik
NEWBURYPORT PUBLIC SCHOOLS

Monthly Budget

Date: July 2020

<i>Salaries:</i>	\$571,900
<i>Utilities:</i>	\$40,750
<i>Insurance:</i>	\$400,900
<i>Technology:</i>	\$15,000
<i>Supplies:</i>	\$93,886
<i>Special Education:</i>	\$585,825
<i>Memberships:</i>	\$32,145
<i>Curriculum:</i>	\$44,400
<i>Software:</i>	\$129,555
<i>Equipment & Maintenance:</i>	\$188,654
<i>Athletics:</i>	\$19,000
<i>Non-Salary/Admin</i>	\$34,110
<i>Textbooks:</i>	\$27,000

**Newburyport Public Schools 1/12th Budget
July 2020**

Budget Total: \$2,183,125

July 2020 Proposed Budget (FY21)

System-Wide & Salaries

Salaries

Administration	\$	195,349
Technology	\$	21,026
Clerical	\$	67,000
Custodial	\$	65,000
Maintenance	\$	19,500
School Committee	\$	2,583
Sick Leave Buyback	\$	201,442

\$ 571,900

Special Educations

Sped Tuition	\$	324,193
Sped Transportation	\$	41,500
Sped Contract Services	\$	62,132
Sped Supplies	\$	5,000
Sped Summer Program	\$	153,000

\$ 585,825

Technology

Contracted Services	\$	15,000
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\$ 15,000

Maintenance / Custodial

District	\$	18,500
High School	\$	40,097
Middle/Molin	\$	32,045
Bresnahan School	\$	23,362
Contracted Services	\$	1,300

\$ 115,304

Software

Blackboard Connect	\$	6,038
Dude (Maintenance)	\$	4,751
Dude Solutions	\$	3,843
Frontline	\$	16,501
Tyler Technology	\$	25,000
Serverin	\$	4,632
Follette	\$	29,698
Trebron Company	\$	2,783
In-Service Tuition	\$	5,000

\$ 98,246

Non-Salary/SC/Admin

Educatus	\$	2,500
MIA Insurance	\$	400,000
Admin Disability	\$	900
TSA Match Program	\$	8,000
Omni Group	\$	110
SC Memberships	\$	6,000
Conferences & Wksp	\$	4,500
Memberships	\$	7,900
Konica Maintenance	\$	17,000
FICA	\$	13,500
Supplies	\$	10,000

\$ 470,410

Curriculum

Expenses

Membership	\$	3,000
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Curriculum Software	\$	16,000	
Summer Program	\$	15,400	
Tuition Reimbursement	\$	10,000	
			\$ 44,400

F.T. Bresnahan School

Expenses

Supplies	\$	3,028	
Software	\$	10,579	
Equipment	\$	15,000	
Memberships	\$	1,565	
			\$ 30,172

E.G. Molin School

Expenses

Subscriptions	\$	2,188	
Supplies Grade 4	\$	490	
Supplies Grade 5	\$	874	
Special Education Supplies	\$	100	
Equipment	\$	6,000	
Instructional Materials	\$	1,771	
Technology	\$	3,992	
			\$ 15,416

R.A.N. Middle School

Expenses

Supplies Grade 6	\$	2,000	
Supplies Grade 7	\$	2,000	
Supplies Grade 8	\$	2,000	
Supplies WL	\$	400	
Tech Software	\$	6,688	
Instr Materials Supplies	\$	5,334	
Equipment - Konica	\$	28,700	
Admin Supplies	\$	400	
Memberships	\$	1,880	
Printing	\$	500	
Postage	\$	1,500	
			\$ 51,402

Newburyport High School

Expenses

Textbooks	\$	27,000	
Publications	\$	3,400	
Supplies	\$	67,900	
Software	\$	10,050	
Memberships	\$	10,300	
Equip Maint	\$	47,400	
Athletics	\$	19,000	
			\$ 185,050

Total Budget for July 2020 \$ 2,183,125

Monthly Budget

Date: August 2020

<i>Salaries:</i>	\$369,225
<i>Utilities:</i>	\$40,700
<i>Insurance:</i>	\$0
<i>Technology:</i>	\$15,000
<i>Supplies:</i>	\$67,202
<i>Special Education:</i>	\$429,825
<i>Memberships:</i>	\$2,750
<i>Curriculum:</i>	\$13,500
<i>Software:</i>	\$5,805
<i>Equipment & Maintenance:</i>	\$165,658
<i>Athletics:</i>	\$14,600
<i>Non-Salary/Admin</i>	\$25,710
<i>Textbooks:</i>	\$4,100

**Newburyport Public Schools 1/12th Budget
August 2020**

Budget Total: \$1,154,075

August 2020 Proposed Budget (FY21)

System-Wide & Salaries

Salaries

Administration	\$	195,349	
Technology	\$	21,026	
Clerical	\$	67,000	
Custodial	\$	65,000	
Maintenance	\$	19,500	
Teachers	\$	-	
Instructional Assistants	\$	-	
School Committee	\$	1,350	
Sick Leave Buyback	\$	-	
			\$ 369,225

Special Educations

Sped Tuition	\$	324,193	
Sped Transportation	\$	41,500	
Sped Contract Services	\$	62,132	
Sped Supplies	\$	2,000	
Sped Summer Program	\$	-	
			\$ 429,825

Maintenance / Custodial

District	\$	16,100	
Utilities	\$	40,700	
High School	\$	38,372	
Middle/Molin	\$	28,661	
Bresnahan School	\$	19,825	
			\$ 143,658

Software

Blackboard Connect	\$	-	
Dude (Maintenance)	\$	-	
Dude Solutions	\$	-	
Frontline	\$	-	
Tyler Technology	\$	-	
Serverin	\$	-	
Follette	\$	-	
Trebron Company	\$	-	
In-Service Tuition	\$	-	
			\$ -

Non-Salary/SC/Admin

Educatus	\$	-	
MIIA Insurance	\$	-	
Admin Disability	\$	900	
TSA Match Program	\$	-	
Omni Group	\$	110	
Contracted Services	\$	1,200	
Conferences & Wksps	\$	5,500	
Memberships	\$	750	
Konica Maintenance	\$	17,000	
FICA	\$	13,500	
Supplies	\$	4,500	
			\$ 43,460

Curriculum

Expenses

Supplies	\$	5,000	
Curriculum Software	\$	-	

Summer Program	\$	-	
Tuition Reimbursement	\$	8,500	
			\$ 13,500
<u>Technology</u>			
<u>Expenses</u>			
Contracted Services	\$	15,000	
Equipment			\$ 15,000
<u>F.T. Bresnahan School</u>			
<u>Expenses</u>			
Supplies PreK-K	\$	5,588	
Supplies Grade 1 -3	\$	9,096	
Instructional Materials	\$	2,205	
Equipment	\$	15,000	
Subscription	\$	2,160	
			\$ 34,049
<u>E.G. Molin School</u>			
<u>Expenses</u>			
School Administration	\$	1,944	
Supplies	\$	6,362	
Equipment	\$	6,000	
Instructional Materials	\$	4,597	
Software	\$	1,555	
			\$ 20,458
<u>R.A.N. Middle School</u>			
<u>Expenses</u>			
Supplies	\$	11,800	
Textbooks	\$	4,100	
Tech Software	\$	-	
Instr Materials Supplies	\$	-	
Equipment	\$	6,700	
Admin Supplies	\$	-	
Memberships	\$	450	
Printing	\$	-	
Software	\$	3,250	
			\$ 26,300
<u>Newburyport High School</u>			
<u>Expenses</u>			
Textbooks	\$	-	
Publications	\$	1,000	
Supplies	\$	20,000	
Software	\$	1,000	
Memberships	\$	2,000	
Equip Maint	\$	20,000	
Athletics	\$	14,600	
			\$ 58,600
Total Budget for August			\$ 1,154,075

Monthly Budget

Date: September

<i>Salaries:</i>	\$2,025,117
<i>Utilities:</i>	\$22,812
<i>Insurance:</i>	\$0
<i>Technology:</i>	\$15,000
<i>Supplies:</i>	\$48,685
<i>Special Education:</i>	\$467,825
<i>Memberships:</i>	\$4,270
<i>Curriculum:</i>	\$18,000
<i>Software:</i>	\$12,207
<i>Equipment & Maintenance:</i>	\$115,522
<i>Athletics:</i>	\$45,000
<i>Non-Salary/Admin</i>	\$22,960
<i>Textbooks:</i>	\$6,850

**Newburyport Public Schools 1/12th Budget
September 2020**

Budget Total: \$2,804,248

September 2020 Proposed Budget (FY21)

System-Wide & Salaries

Salaries

Administration	\$	195,349	
Technology	\$	21,026	
Clerical	\$	67,000	
Custodial	\$	72,500	
Maintenance	\$	19,500	
Teachers	\$	1,510,735	
Instructional Assistants	\$	137,657	
School Committee	\$	1,350	
Sick Leave Buyback	\$	-	
			\$ 2,025,117

Special Educations

Sped Tuition	\$	354,193	
Sped Transportation	\$	41,500	
Sped Contract Services	\$	62,132	
Sped Supplies	\$	10,000	
Sped Summer Program	\$	-	
			\$ 467,825

Maintenance / Custodial

District	\$	15,500	
Utilities	\$	22,812	
High School	\$	15,412	
Middle/Molin	\$	23,112	
Bresnahan School			
			\$ 76,836

Software

Blackboard Connect	\$	-	
Dude (Maintenance)	\$	-	
Dude Solutions	\$	-	
Frontline	\$	-	
Tyler Technology	\$	-	
Serverin	\$	-	
Follette	\$	-	
Trebron Company	\$	-	
In-Service Tuition	\$	-	
			\$ -

Non-Salary/SC/Admin

Educatus	\$	-	
MIIA Insurance	\$	-	
Admin Disability	\$	900	
TSA Match Program	\$	2,000	
Omni Group	\$	110	
Contracted Services	\$	1,200	
Conferences & Wksp	\$	-	
Memberships	\$	750	
Konica Maintenance	\$	17,000	
FICA	\$	13,500	
Supplies	\$	4,500	
			\$ 39,960

Curriculum

Expenses

Supplies	\$	5,000	
Curriculum Software	\$	10,000	

Summer Program	\$	-	
Tuition Reimbursement	\$	3,000	
			\$ 18,000
<u>Technology</u>			
<u>Expenses</u>			
Contracted Services	\$	15,000	
Equipment			\$ 15,000
<u>F.T. Bresnahan School</u>			
<u>Expenses</u>			
Supplies	\$	5,250	
Conference	\$	250	
Equipment	\$	15,333	
Memberships/Renewals	\$	3,070	
			\$ 23,903
<u>E.G. Molin School</u>			
<u>Expenses</u>			
Textbooks	\$	350	
Supplies Grade 4	\$	1,462	
Supplies Grade 5	\$	990	
Special Education Supplies	\$	520	
Equipment	\$	465	
Instructional Materials	\$	9,163	
Technology	\$	1,957	
			\$ 14,907
<u>R.A.N. Middle School</u>			
<u>Expenses</u>			
Supplies	\$	11,800	
Textbooks	\$	4,100	
Tech Software	\$	2,000	
Instr Materials Supplies	\$	17,500	
Equipment	\$	6,700	
Admin Supplies	\$	1,000	
Memberships	\$	450	
Printing	\$	-	
Software	\$	3,250	
			\$ 46,800
<u>Newburyport High School</u>			
<u>Expenses</u>			
Textbooks	\$	2,400	
Tests	\$	1,000	
Supplies	\$	17,500	
Software	\$	5,000	
Memberships	\$	500	
Equip Maint	\$	4,500	
Athletics	\$	45,000	
			\$ 75,900
Total Budget for August			\$ 2,804,248