

Newburyport School Committee  
Policy Subcommittee  
Meeting Minutes  
November 12, 2024  
7:00 PM  
Central Office Conference Room

1. Attendees: Juliet Walker, Kathleen Shaw, Breanna Higgins, Sean Gallagher, Pamela Kealey
2. Approval of October Meeting Minutes
  - Kathleen Shaw moved to approve, Breanna Higgins seconded, approved unanimously
3. Tech Policies (recommended policy updates from MASC)
  - EHB Data and Records Retention (new)
    - Breanna Higgins moved to approve, Kathleen Shaw seconded, approved unanimously
  - GBEE Personnel Use of Technology (new)
    - Hold for review in conjunction with IJND
  - IJND Access to Digital Resources
    - Staff is reviewing existing policy and confirming if content is already covered in handbooks and other procedural documents, staff supports eventually replacing with the MASC IJND version
    - Hold for future meeting after staff has an opportunity to complete review
  - IJNDB Use of Technology in Instruction (new)
    - Breanna Higgins moved to approve, Kathleen Shaw seconded, approved unanimously
  - IJNDC Acceptable Use of Digital Resources
    - Hold for review with IJND revisions
  - JICJ Student Use of Technology in Schools (new)
    - Amended to remove second paragraph, change “the” to “their”
    - Breanna Higgins moved to approve as amended, Kathleen Shaw seconded, approved unanimously
  - KDC Community Use of Digital Resources (new)
    - Tabled for good, not necessary
  - KDCB District Website and Social Media (new)
    - Hold for review in conjunction with IJND
4. Next Meeting
  - December 9
5. Motion to Adjourn by Kathleen Shaw, seconded by Breanna Higgins