

**CURRICULUM, INSTRUCTION, & ACCOUNTABILITY SUBCOMMITTEE**

**MEETING MINUTES**

**Attendees:** Michael Luekens, Cheryl Sweeney, Susan Vicarro, Angela Bik

**Excused:** Steve Cole

**Meeting Date/Time/Location:** 10/21/14 at 5:30 p.m. in the Superintendent’s Conference Room (Nock/Molin)

**Old Business/Previous Action Items:**

Responsible	Action Item/Task	Due Date
1. Luekens	Compile list of curriculum topics from CIA subcommittee and SC members to potentially focus on in 2014-15 CIA meetings	Sept. 2014
2. Luekens	SMART goals regarding CIA activities	TBD
3.		
4.		

**Notes from Previous Action Items:**

1. Mike collected feedback from CIA and school committee members and compiled a list for discussion at the 10/21/14 meeting. At this meeting the CIA focused on five areas for further discussion this year:
  - a. Leveraging the CIA subcommittee as a liaison between the School Committee and the administration on 2015-16 curriculum-related budgetary priorities.
  - b. Technology and technology integration into the curriculum
  - c. Standardized testing plans and implications of potentially replacing MCAS with PARCC
  - d. Special education
  - e. Assisting with development of a strategic plan, focusing on curriculum-related priorities
2. Mike distributed a list of potential SMART goals for the CIA subcommittee, which was partially reviewed at this meeting. New goals will be developed based on the five areas of focus listed in item #1 above, as well as the School Committee self-evaluation document that’s currently in progress.

**New Business:**

1. Discussed the first School Committee topic forum held on 10/20 regarding the Common Core. Questions came up during the forum around the new math curriculum, EngageNY. It was suggested during this CIA meeting that a workshop be considered for parents to learn more about EngageNY. This workshop would be organized by school leaders, not the School Committee.
2. Discussed potential updates to the District Curriculum Accommodation Plan (DCAP), and sharing these resources with the community.

Responsible	Action Item/Task	Due Date
Bik	Consider holding a parent forum/workshop focused on the EngageNY math curriculum. Report back to CIA meeting regarding workshop feasibility, plans, etc.	TBD
Bik/Vicarro	Consider a plan to update DCAP, and share resources with the community	TBD