

CURRICULUM, INSTRUCTION, & ACCOUNTABILITY SUBCOMMITTEE

MEETING MINUTES

Attendees: Michael Luekens, Cheryl Sweeney, Steve Cole, Susan Vicarro, Angela Bik

Excused: None

Meeting Date/Time/Location: 12/16/14 at 5:30 p.m. in the Superintendent’s Conference Room (Nock/Molin)

Old Business/Previous Action Items:

Responsible	Action Item/Task	Due Date
1. Luekens	Compile an annual calendar of key events/milestones that the School Committee should be aware of or have a part in, review with the CIA subcommittee at its December meeting, and distribute the draft calendar to the School Committee as a whole for review in early 2015	12/16/14
2. Bik	Work with Cathy Manning on idea for the calendar referenced above, and send to Mike Luekens	12/5/14
3. Vicarro	Meet with Michelle McNulty and North Shore superintendents on ideas for the calendar referenced above, and send to Mike Luekens	12/5/14
4. Cole	Work with the Mayor’s office on budget-related items for the calendar referenced above, and send to Mike Luekens	12/5/14
5. All members	Begin discussions in Finance and Curriculum subcommittees on administration budget priorities for the next fiscal year (2015-16)	December

Notes from Old Business/Previous Action Items:

1. Meeting called to order at 5:35 pm.
2. Voted to approve minutes from the 11/18/14 meeting. Cheryl Sweeney made the motion to approve, Steve Cole seconded, vote was unanimous.
3. Reviewed a draft School Committee calendar dated 12/11/14. Several changes were discussed and recommended, which will be reflected in a new draft to be distributed to the School Committee as a whole and discussed in the second meeting in January.
4. Voted to approve the School Committee calendar as amended in the meeting, and to distribute to the School Committee for further review and discussion. Steve Cole made the motion to approve, Cheryl Sweeney seconded, vote was unanimous.
5. Meeting adjourned at 7:25 pm.

New Business:

1. None

New Business Action Items:

Responsible	Action Item/Task	Due Date
6. Luekens	Incorporate edits discussed at this meeting into the School Committee calendar, and send to the School Committee for discussion at the second meeting in January.	1/15/15
7.		
8.		
9.		
10.		