

# ANNUAL BUDGET

<b>Section D: Fiscal Management</b>	<b>File: DB</b>
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The annual budget is the financial expression of the educational program of the school department, and it mirrors the mission, vision, strategic goals and regulatory requirements involved with the district activities.

The budget then is more than just a financial instrument and requires an orderly and cooperative effort on the part of the Committee, the staff, and the community in order to to ensure sound fiscal practices while achieving the educational goals and objectives of the school system.

The School Committee is charged by City Charter to oversee the administration of an annual operating budget for the school department, subject to appropriation by the City Council. The School Committee shall have general charge and superintendence of all school buildings and grounds and shall furnish all school buildings with proper fixtures, furniture and equipment. The School Committee shall provide ordinary maintenance of all school buildings and grounds; unless a central municipal maintenance department which may include maintenance of school buildings and grounds is established in accordance with law.

The Superintendent will serve as budget officer but he/she may delegate portions of this responsibility to members of his/her staff, as he/she deems appropriate. The three general areas of responsibility for the Superintendent as budget officer will be budget preparation, budget presentation, and budget administration.

SOURCE: MASC

LEGAL REFS.: M.G.L. [71:34](#); [71:37](#) and [71:38N](#)

City Charter Section; Article 4, Section 4.3

## Version Control

Action	Date
First Reading	1/3/2017
Second Reading	2/6/2017
Adopted	2/6/2017