

Internship Time Sheet

To be submitted each Monday following last week worked

Name: _____ *A-day* _____ *B-day* _____ *Period* _____

Week Ending: _____

<i>Day</i>	<i>Date</i>	<i>Time In</i>	<i>Time Out</i>
<i>Monday</i>			
<i>Tuesday</i>			
<i>Wednesday</i>			
<i>Thursday</i>			
<i>Friday</i>			

Total Number of Hours Worked: _____

Student Signature

Date

Employer Signature

Date

Days Absent this Month

Employer/Internship Site