

CURRICULUM, INSTRUCTION, & ACCOUNTABILITY SUBCOMMITTEE MEETING

Subject: Curriculum, Instruction, & Accountability Subcommittee Meeting

Day/Time: Tuesday, May 20 (5:30 pm)

Location: Superintendent's Conference Room (Nock-Molin School)

Agenda Items

1. Begin outlining scope/goals of the committee
2. Set expectations for meeting cadence/participation
3. Establish next steps and ownership of tasks

Minutes

- Meeting called to order at 5:35 pm
- **Present:** Superintendent Susan Viccaro, Asst. Superintendent Angela Bik, School Committee Members Michael Luekens, Steven Cole, & Cheryl Sweeney
- **Absent:** None

- Full name of the subcommittee is Curriculum, Instruction, and Accountability
- Discussed potential scope/goals for the subcommittee. Suggestions included:
 - Discussing and exchanging knowledge regarding trends, issues, best practices in curriculum, instruction, assessment, etc.
 - Venue to ask questions and gain answers (become more “well versed”) on curriculum topics of interest to the public, in order to report out to School Committee and public (i.e., AP courses, common core, MCAS vs. PARCC, vertical articulation)
 - Understand and discuss impacts of budgetary changes to curriculum, instruction, and accountability
 - Help administration in establishing short- and long-term priorities or vetting ideas for changes to curriculum, instruction, and accountability (i.e., professional development needs, class size), and understand/communicate budgetary implications associated with those priorities/changes
 - Help serve as a conduit to the public and school administration on soliciting suggestions and gaining consensus around building an “aspirational” or “inspirational” curriculum, and work with the School Committee on the financial and other implications to moving toward that vision as part of broader work toward building a strategic plan – organize public conversations toward this end
 - Build bridges between School Committee and school teachers and administrators, and gain greater understanding of what is happening in the schools

- Understand how data is used to ensure accountability
- Help the administration build a vision for what our schools look like in the future
- Discussed next steps and meeting schedule for the next year:
 - Tentatively plan to hold future meetings on the 3rd Tuesday of each month
 - Next meeting to be held in September
 - Superintendent Viccaro and Asst. Superintendent Bik will put together a list of topics and suggestions for the subcommittee to consider for the following year. Mr. Luekens, Mr. Cole, and Ms. Sweeney will also think further about subcommittee topics. All will send information to Mr. Luekens for consolidation by August.
 - Mr. Luekens will consolidate the information described above and create a document outlining the proposed general goals and expectations for the subcommittee during the 2014-15 school year (what will the committee do and accomplish?). This proposal will be shared with the subcommittee during its first meeting of the next school year in September, and then shared with the full School Committee soon after it is finalized and approved by the subcommittee.
 - Mr. Cole suggested creating a press release outlining the goals of this subcommittee, as well as an overview of curriculum changes taking place in schools in the 2014-15 school year, for release soon after the start of the school year.
- Discussed possible topics for the next meeting:
 - Review proposal for subcommittee's goals and expectations for 2014-15 year, as described above
 - Discuss upcoming curriculum priorities and changes for 2014-15 year
 - Set agenda for public conversations, based on goals outlined above to gain input and consensus on short- and long-term curriculum priorities. Establish curriculum areas to generate discussion for public feedback, possibly in "charette" format (i.e., STEM, foreign languages, math)
 - Review results of MASS TELL survey
- Mr. Luekens moved to adjourn, Mr. Cole seconded. Vote to adjourn unanimous. Meeting adjourned at 7:14 pm.