

## SUBSTITUTE PROFESSIONAL STAFF EMPLOYMENT

**Section G: Personnel Policies**

**File: GCG**

The school system will employ as substitute teachers, to the extent possible, persons who meet the requirements for teacher appointments and will assign teachers substitute-teaching positions on the basis of their areas of competence. When the supply of potential substitutes in a particular subject area is too limited to meet school department needs, there will be active recruitment for substitutes in those areas. All substitute teachers will be expected to provide educational services, rather than to assume merely a student-supervisory role. They will be provided with as much support as possible by building administrators and teachers.

The School Committee will set the daily rate of pay for substitute teachers, including extended-term substitutes. The latter will be granted such additional benefits as approved by the School Committee.

**SOURCE:** MASC

### Version Control

Action	Date
First Reading	12/4/2017
Second Reading	12/18/2017
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