

Newburyport School Committee Sub-Committee Meeting Notes

Sub-Committee: Policy
Meeting Date: 5/16/08
In Attendance: Bechtel, deKanter, Lyons, Menin
Absent:

(1) Review Freshman Soccer Proposal

- ▶ Request proposal from Buddy and Tim
- ▶ Proposal to include: what is the purpose of the gift, who will give it, viability

(1) Gordy to outline the process for the proponents

(2) Proponents to present to policy committee

(3) Specific motion at school committee meeting following receipt of proposal

(2) Review SC Self-evaluation process

- ▶ Discussed principle elements of process. Identified need to prioritize/weight goals.
- ▶ Community questionnaire too focused on schools, not school committee. Reviewed questionnaire and various recommendations were made to correct

(4) Add Importance to achieving mission to self evaluation grid (Nick)

(5) Add List of 3 achievements for Schools, 3 achievements for SC and 3 things we would have liked to do but didn't, also a spot for evaluating how we worked (Nick)

(6) Revise community questionnaire according to discussion(NK)

- ▶ Add overall performance and operations grade and comments

(3) Review Superintendent evaluation process

- ▶ Discussed scoring guidelines/definitions. Descriptions on draft not in line with SC Policy
- ▶ Discussed how Administrative Limitations Policies apply to the evaluation process given the definition of goals and the advent of the strategic plan.

(7) Cut section three, reword scoring (Gordy)

(4) Wellness Administrative Policy

- ▶ Policy Committee commends the work of the wellness committee in the work and content presented in the Wellness Policy document.
- ▶ October 15 Foods at school food provisions enacted
- ▶ Discussed how this should apply to faculty and staff. Consensus indicated that food/drink guidelines would apply to faculty and staff during instructional periods; they would not apply to prep times, offices and other times when students are not normally present.
- ▶ Talked about how to define elements of documents as SC Policy, Admin Policy and recommendations for implementation

- (8) KL will see if he gets any additional feedback from staff on how food/drink guidelines apply to staff.*
- (9) KL will work with Wellness committee to fine tune draft of document*
- (10) GB and NK will review draft to identify elements which fall into the various levels of policy to conform with governance model*

(5) Next Meeting:

- ▶ Agreed to add an additional Policy Sub-committee meeting in this month, to catch up with many pending items.

- (11) Meeting set for 5/23 at Noon in Superintendent's Conference room.*