



PUBLIC SCHOOLS  
NEWBURYPORT, MASSACHUSETTS 01950

OFFICE OF THE SUPERINTENDENT

School \_\_\_\_\_

NBYP  
CH 385  
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**CORI REQUEST FORM**

Newburyport Public Schools has been certified by the Criminal History Systems Board for access to all criminal case data including convictions, non-conviction and pending. As an applicant/employee for the position of \_\_\_\_\_, I understand that a criminal record check will be conducted for conviction, non-conviction and pending criminal case information only and that it will not necessarily disqualify me. The information below is correct to the best of my knowledge.

\_\_\_\_\_  
**Applicant/Employee Signature**

\_\_\_\_\_  
APPLICANT/EMPLOYEE INFORMATION (PLEASE PRINT)

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MIDDLE NAME \_\_\_\_\_

MAIDEN NAME OR ALIAS (IF APPLICABLE) \_\_\_\_\_ PLACE OF BIRTH \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_\_  
(Requested but not required)

ID Theft Index PIN \_\_\_\_\_ MOTHER'S MAIDEN NAME \_\_\_\_\_  
(If applicable)

CURRENT & FORMER ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_

SEX \_\_\_\_\_ HEIGHT \_\_\_\_\_ft. \_\_\_\_\_in. WEIGHT \_\_\_\_\_ EYE COLOR \_\_\_\_\_

STATE DRIVERS LICENSE NUMBER: \_\_\_\_\_ (include state of issue)

\*\*\*THE ABOVE INFORMATION WAS VERIFIED BY REVIEWING THE FOLLOIWNNG FORM OF IDENTIFICATION: \_\_\_\_\_

REQUESTED BY:

\_\_\_\_\_  
(Signature of CORI authorized employee)

\*\*\*The CHSB Identify Theft Index PIN Number is to be completed by those applicants that have been issued an Identity Theft PIN Number by the CHSB. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process.

All CORI request forms that include this field are required to be submitted to the CHSB via mail or by fax to 617-660-4614