



**G. W. BROWN**  
**KINDERGARTEN REGISTRATION PROCEDURES**  
**2012-2013**

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**FULL DAY PROGRAM 9:00 AM- 3:30 PM**

A full day lottery will be held on March 1, 2012 to determine if your child is accepted into the full day program. If there are more applicants than slots available, a waiting list will be formed. Students not granted a spot in the full day program will be entered into the half day lottery on March 2, 2012 to determine AM or PM placement in the half day program.

Applications will be accepted for the full day program and entered into the full day lottery on the following days and times:

- February 8th –February 17th at the school office between 10:00 a.m.- 3:30 p.m.
- The school will be closed for February vacation between February 20th-24th for school vacation.
- February 27<sup>th</sup> -29<sup>th</sup> between the hours of 10:00 a.m. – 3:30 p.m.
- February 29th between 6:00-8:00 p.m.

Only complete applications will be accepted. The following documents are required to obtain a lottery number:

1. \$100.00 Deposit, check or money order made payable to the Newburyport Public Schools (no cash or credit accepted)
2. Full Day Kindergarten Application Form
3. Newburyport Public Schools Enrollment Form
4. Certification of Address Form
5. Early Child Care/Before School Care Form (optional)
6. Home Language Survey

Please make copies of each of the following before submitting your application:

7. Your child's birth certificate
8. Your child's most recent health record including lead test, immunization and physical
9. Proof of Newburyport Residency (must be 1 of the following: utility bill, ex: water bill, electricity bill, cable bill, mortgage/lease agreement)

Upon receipt of a complete application you will receive a lottery number and your child will be entered into the full day lottery which will be drawn on March 1, 2012 and the half day lottery will be drawn on March 2, 2012 at the Superintendent's Office-70 Low St, Newburyport. The public is welcome to attend the lottery. Notification of your child's application status will be mailed home in early March.

## **HALF DAY PROGRAM      AM: 9:00-11:45      PM 12:45-3:30**

### **A half day lottery will be held on March 2, 2012 to determine AM or PM Placement**

Applications will be accepted for the half day program and entered into the half day lottery on the following days and times:

- February 8th –February 17th at the school office between 10:00 a.m.- 3:30 p.m.
- The school will be closed for February vacation between February 20th-24th for school vacation.
- February 27<sup>th</sup> -29<sup>th</sup> between the hours of 10:00 a.m. – 3:30 p.m.
- February 29th between 6:00-8:00 p.m.

Only complete applications will be accepted. The following documents are required to obtain a lottery number for the half day program:

1. Half Day Kindergarten Application Form
2. Newburyport Public Schools Enrollment Form
3. Certification of Address Form
4. Early Child Care/Before School Care Form (optional)
5. Home Language Survey

*Please make copies of each of the following before submitting your application:*

6. Your child's birth certificate
7. Your child's most recent health record including lead test, immunization and physical
8. Proof of Newburyport Residency (must be 1 of the following: utility bill, ex: water bill, electricity bill, cable bill, mortgage/lease agreement)

Upon receipt of a complete application you will receive a lottery number and your child will be entered into the half day lottery which will be drawn on March 2, 2012 at the Superintendent's Office-70 Low St, Newburyport. The public is welcome to attend the lottery. Notification of your child's application status will be mailed home in early March.